

# LEGISLATIVE FACT SHEET

DATE: 5/3/2012

BT OR RC NUMBER: \_\_\_\_\_  
(Administration Bills)

SPONSOR (Department/Division/Agency/Council Member): **Public Works / Real Estate**

## PURPOSE/SUMMARY:

- **Please provide the Real Estate Division with authorization to request legislation for City Council approval to close, abandon and/or disclaim a portion of an unopened and unimproved right-of-way south of Derby Acres Lane, in Germantown Annex established via Plat Book 6, Pages 71, as shown in Exhibit A.**
- **The right-of-way is not used. There is no infrastructure in the r-o-w and there is no anticipation of future need.**
- **The applicant, Melanie Carvell, is requesting the closure to clear title and expand her residential property.**
- **This request has been sent to the various municipal agencies which might have an interest in this matter. There were no objections.**
- **The applicant has paid the \$1500.00 application fee.**
- **There are no additional adjacent property owners.**
- **Council District #8, E. Denise Lee.**

APPROPRIATION : Total Amount Appropriated: \$ \_\_\_\_\_ as follows:

(Name of Fund as it will appear in title of legislation) \_\_\_\_\_  
Name of Federal Funding Source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_  
Name of State Funding Source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_  
Name of City of Jax Funding Source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_  
Name of In-Kind Contribution Source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_  
Name of Bond Acct \_\_\_\_\_ Amount: \$ \_\_\_\_\_ Number \_\_\_\_\_

## IMPACT - FINANCIAL/OTHER:

### ACTION ITEMS:

Emergency?	Yes ___ No X	Justification: _____
Federal or State Mandates	Yes ___ No X	
Fiscal Year Carryover?	Yes ___ No X	_____
CIP Amendment?	Yes ___ No X	(Attach CIP form)
Contract/Agreement (C/A) Approval	Yes ___ No X	(Attach a copy only)
C/A negotiations on-going?	Yes ___ No X	
Oversight Department Required?	Yes ___ No X	Name of Dept. _____
Related RC?/BT?	Yes ___ No X	(Attach a copy)
Waiver of Code?	Yes ___ No X	(Identify Code Provision _ _)
Code Exception?	Yes ___ No X	(Identify Code Provision _____)
Continuation Grant?	Yes ___ No X	
Surplus Property Certification?	Yes ___ No X	(Attach a copy)
Related Enacted Ordinances?	Yes ___ No X	Ord. # of Previous Ord. _____
Report Required to City Council/Council Auditors	Yes ___ No X	Date _____ Frequency _____

## ADMINISTRATION TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Division, Suite 325

CC: Chris Hand, Chief of Staff  
Mayor's Office, Fourth Floor, City Hall at St. James

From: John M. Jones, Acting Real Estate Officer, Real Estate Division  
(Name, Job Title, Department)

Phone: 255-8795 Fax: 255-8948 E-mail: \_\_\_\_\_

Contact person: R. J. Morris or Jim Morgan, Land Management Agents, Sr., Real Estate Division  
(Name, Job Title, Department)

Phone: 255-8700 Fax: 255-8948 E-mail: rmorris@coj.net, morgan@coj.net

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER  
TRANSMITTAL**

To: Steve Rohan (630-1672) or Peggy Sidman (630-4647), Office of General Counsel  
Suite 480, City Hall at St. James

From: \_\_\_\_\_  
(Name, Job Title, Department)

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Contact person: \_\_\_\_\_  
(Name, Job Title, Department)

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

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**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**